

**PORT OF SEATTLE**  
**MEMORANDUM**

**COMMISSION AGENDA**  
**STAFF BRIEFING**

<b>Item No.</b>	<u>7b</u>
<b>Date of Meeting</b>	<u>May 17, 2016</u>

**DATE:** May 17, 2016  
**TO:** Ted Fick, Chief Executive Officer  
**FROM:** Dave Caplan, Senior Director, Strategic Initiatives  
**SUBJECT:** Long Range Plan Maritime and High Performance Organizations teams

**SYNOPSIS**

The Long Range Plans (LRP) for Maritime and High Performance Organization operationalize strategies to achieve Century Agenda goals in the next 10 years. The LRP-Maritime developed goals, strategies and actions, for the Maritime Division, though, as would be expected in a ‘One-Port’ management approach, will have impact and create opportunities beyond the Maritime Division. The LRP-High Performance Organization provides approaches to management that transcend divisions, and are a unifying enabler within the Port of Seattle. Commissioners will be briefed on proposed key actions and targets for the next five years, as they relate to achieving the Century Agenda by 2025. Feedback from the Commission will assist in modifying/guiding task level project plans.

**BACKGROUND**

The LRP development represents the efforts of cross-functional teams at the Port to align our actions and tasks with the Century Agenda’s strategies and objectives. Its implementation will allow the Port to more effectively and transparently improve the Port’s ability to support the local economy by creating 100,000 new jobs for the Puget Sound region, while addressing key environmental concerns of all its stakeholders.

The LRP provides tools, baseline data, and metrics for implementing, monitoring and reporting on progress on the Century Agenda over a rolling five-year planning period. In addition, the LRP links the Century Agenda to each of the Port’s individual Business Plans.

In order to ensure a “One-Port” participation and ownership of the Century Agenda, various cross-functional internal LRP development teams were created between June and September 2015. These teams include Aviation, Maritime, Small Business Development, Workforce Development, Environmental, and High Performance Organization (combining Operational Excellence and Organizational Alignment).

On March 22<sup>nd</sup>, the Aviation and Small Business Development teams presented their proposed key actions and five-year targets. At the April 12<sup>th</sup> briefing, the Workforce

## **COMMISSION AGENDA**

Ted Fick, Chief Executive Officer

May 17, 2016

Page 2 of 2

Development team presented its key actions and five-year targets for review by Commission.

At the Commission's April 26<sup>th</sup> meeting, the Environmental Long Range Plan Team presented its plans to address Century Agenda goals throughout Port operations, and identify actions to be taken over the next five years to further these, for Commission's consideration and comment.

The Maritime and High Performance Organization Long Range Planning teams are scheduled to present their proposed key actions and five-year targets for review by Commission on May 17<sup>th</sup>.

### **ATTACHMENTS TO THIS BRIEFING**

- PowerPoint: Maritime and High Performing Organizations Long Range Plan Briefing

### **PREVIOUS COMMISSION ACTIONS OR BRIEFINGS**

- April 26, 2016: LRP briefing on Environment
- April 12, 2016: LRP briefing on Workforce Development
- March 22, 2016: LRP briefing on Aviation and Small Business Development
- January 29, 2016: Office of Strategic Initiatives Update
- July 13, 2015: Commission Retreat on the Long Range Plan at Cedarbrook Lodge
- December 4, 2012: Port of Seattle Commission adoption of the Century Agenda